

Chinese Professional Club 2015-2016

Minutes of the Third Officers' and Committee Chairs' Meeting

August 30, 2015

The third Officers' and Committee Chairs' meeting of the Chinese Professional Club was held on Sunday, August 30, 2015 at The Ocean Palace Restaurant, 11215 Bellaire Blvd., Houston, Texas 77072. In attendance were:

Lillian Chan, MD	Terry Chen
Faye Chin	Anita Dawson
Betty Fong	Cecil Fong
Irene Joe	Jack Joe
Katharine Lau	Jackie Leong
Peggy Lum	Annie Mak
Allan Tang	Elizabeth Tang M.D.
James Tang M.D.	

1. The meeting was called to order at 4:45 p.m. by Katharine Lau, President.
2. The Committee gave unanimous approval of the minutes of the July 18, 2015 meeting, as amended.
3. Treasurer's Report: Treasurer Allan Tang reported to the Committee that there was a balance of \$11,114.54 at the Amegy Bank checking account. There has only been a minor change since the last report.
4. Jack Joe reported that there were two new members- Jennie Gee and Mei Ng and there were two renewals. Jack reported also a third new member in Bernadette Mong.
5. The casino trip was a huge success. There were 46 attendants and CPC made a profit of \$173. Thanks to Dr. Lillian Chan for arranging a trip that included a free lunch at the casino. Committee members were reminded that realtor Dorothy Yee has a casino trip planned on September 6.
6. Dr. James Tang reported that the date of the Golf Scramble has been changed to Saturday, October 24. The venue remains unchanged at the Oakhurst Country Club with a 1p.m. tee time. The target for this year is to have 60 participants with sponsorships at each hole prominently displayed. Garia Hui will be assisting at the event.
7. The planned mixer will be scheduled for the fall after school starts so as to attract more people.
8. The Lecture series is off to a good start. Four speakers have agreed to make presentations:
 - a) DR. Elizabeth Tang will be presenting her talk following the meeting at 6p.m. The topic is on "Radical Islam in America". A total of 72 people have paid to attend this presentation.
 - b) Karin Dunn's presentation on Medicare is scheduled for Thursday, October 29. The proposed venue is Yao's Restaurant. Dr. Lillian Chan will make arrangements with the restaurant. The presentation is a "beginner's introduction" to Medicare. The format will be 20 to 30 minutes of 'lecture' and 20 to 30 minutes of question and answers. CPC members will be charged \$10 each and non-members will be charged \$20 each. Betty Fong will handle the RSVP.
 - c) Yuen Yee Ma's presentation on Financial Planning is tentatively scheduled for Thursday, December 3. Dr. James Tang will check with her on her availability on that date. The venue will be determined after confirmation of Ms. Yee's availability on the proposed date.
 - d) Peter Chang M.D. The topic will be heart health and will be scheduled later.

9. The ACOH 50th Anniversary Gala was held on Sunday, August 16th. CPC had contributed \$100 to have our name included in their anniversary publication and was represented by 11 Committee members. They are also holding a “Double Tenth” celebration on Sunday, October 11 at the Westchase Marriott. Interested members should contact Dr. Lillian Chan.
10. The Hope Clinic is honoring Drs. Beng and Doris Ho on Thursday, October 1 at the Junior League. It will be a luncheon event from 11:30a.m. to 1p.m. Interested party should contact Jack Joe for additional information. A table of 10 is being put together for that luncheon by Jack.
11. Anita Dawson, Chairperson for the Scholarship Committee reported that she has had an initial meeting of the Scholarship Committee. The Committee consists of:
 - Claire Chang
 - Rebecca Chen (returning)
 - Kristen Lau (returning)
 - Marcus Ma
 - Russell Wong
 - Virginia Wong
 - Tong Zu (returning)

Three are returning members while the rest are new. Ms. Dawson has contacted all the school districts, private schools, churches, and newspapers to notify them of the available scholarships. She indicated that all the school districts use the same website for communication which makes it easy for students to access information about the scholarships.

A flyer has been designed and will be distributed. Katharine Lau will place a copy of the flyer on Facebook. The application deadline is November 2, 2015.

12. The 62nd CPC Gala will be held on Saturday, February 13th, 2016 at the Plaza Room of the Westin Galleria (West Alabama). Nominations and assignments are as follows:
 - a. Honorary Chair: Mark and Alice Lee
 - b. Golden Service: William and Jane Chung
 - c. Community Service: Cecil and Betty Fong
 - d. Corporate Award: Dr. Lillian Chan is going to contact Vican Sun if he and his corporation, Tansco, LLC. will accept the award.
 - e. Emcee: Rogene Calvert
 - f. Music: John Chen
 - g. Photograph: George Wong
 - h. Security: Wesley Gee
 - i. Floor Manager: Annie Mak/Terry Chen
 - j. Publicist: Annie Mak/Terry Chen
 - Jackie Leong will send out the sponsor letters by September 15. Katharine Lau will provide copies of the previous year’s letters to her as examples. The same levels will be used and RSVP will be returned to Jackie Leong.
 - Long Plan Printing owned by David Luu will continue to do the printing of the program managed by Jack Joe.
 - The advertisement deadline is set for January 16, 2016.
 - All program information needs to be submitted to Jack Joe at least two weeks before the Gala.

- The invitations should be ready by the first week of December, 2015. We should inquire about potential surplus colors for the invitations to reduce the pricing.
- A budget of \$500 has been established for the awards.
- Katharine Lau will design the invitation and the cover of the program.
- A budget of \$3 per person was established for the party favors; chopsticks with CPC engraved on it and various versions of a fortune cookie were suggested.
- A budget of \$10 was established for table decorations.
- Irene Joe will do the corsages.

13. The next meeting is scheduled for 6p.m. on Saturday, October 10th at the Kim Son Restaurant on Bellaire Blvd.

14. There being no other business, the meeting adjourned at 5:45p.m.

Faithfully submitted,
Terry Chen
Secretary